

Boulevard Gardening Club
CONSTITUTION AND BY-LAWS

March, 2016

ARTICLE I – NAME

The name of the club shall be known as the Boulevard Gardening Club.

ARTICLE II – VISION

The vision for this club is to educate, beautify, and build community through a love of plants and gardening.

ARTICLE III – MISSION

The mission of the club shall be to promote the following within the Boulevard Community:

- Promote gardening as a healthy and productive activity.
- Plan educational garden programs for members and the community.
- Exchange gardening ideas and resources.
- Encourage civic involvement through gardening.
- Promote community beautification and green space preservation.
- Encourage and assist the young, elderly, and disabled in the community with gardening activities.
- Establish a fellowship and camaraderie with fellow neighborhood gardeners.

ARTICLE IV – DEFINITION OF BOULEVARD COMMUNITY

Section 1. The club’s activities shall focus on the area defined as the Boulevard Community.

Section 2. The area contained within the following streets shall hereby be known as the Boulevard Community:

- From Prince to the historic train tracks, to include Tracy Street.
- From Pound Street to Pulaski Street.
- To include the neighborhood along Cleveland Avenue from Barber Street to College Avenue.

ARTICLE V – MEMBERSHIP

Section 1. Persons eligible for membership shall be those who are interested in gardening and civic improvements in the Boulevard Community.

Section 2. All members are encouraged to be involved in one community service project.

Section 3. A guest shall be allowed to visit club meetings up to three times within any calendar year, after which the person shall be required to become a member in order to attend future meetings. Upon accepting membership, a new member shall be mailed a letter of welcome by the Secretary and recognized by the President at the next meeting.

Section 4. An annual meeting will be held each year in March at which time the officers will be elected by a majority of those present.

ARTICLE VI – OFFICERS

Section 1. The Officers of this club shall be: President, Vice President, Secretary, Treasurer, and up to two At-Large Members.

Section 2. Quorum shall consist of at least 3 of the aforementioned officers.

Section 3. Newly elected officers will be installed on April 1st and will serve for a one year term.

A. President:

- Shall perform the usual duties of President, such as presiding at all meetings of the club and the Executive Board and serving as Parliamentarian.
- Shall approve all bills before payment by the Treasurer.
- Shall serve as an ex-officio member of all committees.
- Shall appoint all chairpersons of standing committees.

B. Vice President:

- Shall assist the President, take charge of the meetings in the absence of the President and attend committee meetings at the President's request.
- Shall review in detail all budget and progress reports of the committees.
- In case of vacancy of the President's office, shall fill that office for the remainder of the term.

C. Secretary:

- Shall keep all records of the proceedings of the club and the Executive Board
- Shall e-mail a copy of the minutes to the Officers of the Club before the next meeting.
- If unable to attend a meeting, the Secretary shall designate someone to fulfill his/her duties.
- Shall conduct the correspondence of the club.

D. Treasurer:

- Shall collect and disperse all money.
- Shall present a report to the membership at the Annual Meeting, or more often if asked by the President.

E. Members At Large:

- Shall represent the membership at all meetings.

Section 4. A Nominating Committee, consisting of three club members, shall be appointed by the President in February to nominate officers for the coming year, and said committee shall announce nominations in March at the Annual Meeting. Additional nominations may be made from the floor at that time. In the event nominations are made from the floor, the officers shall be elected by a majority vote of those present by secret ballot. If there are no nominations from the floor, the President shall ask for acceptance of the Nominating Committee's selection.

ARTICLE VII – EXECUTIVE BOARD

- A.** The Executive Board shall meet as needed.
- B.** The Executive Board shall consist of the officers and the past President or others as designated by the President.
- C.** The Executive Board shall have power at its own discretion to create, combine, or discontinue committees of the club.
- D.** Plans of work of committees shall be subject to the approval of the Executive Board.

- E. Vacancies, other than the President, shall be filled by a majority vote of the Executive Board at its next regular meeting.

ARTICLE VIII – COMMITTEES

The following standing committees shall consist of one officer and members. Non-members are allowed to participate in committees, however, membership is strongly encouraged of all committee members.

- Service Committee
- Membership Committee

ARTICLE IX – DUES

The dues of \$15 shall be paid annually in March.

Those members who join the club after December 31st do not have to pay dues until the following March.

ARTICLE X – METHODS OF AMENDING LAWS

The Constitution and By-laws may be amended at any time by a majority vote of the members present after being notified and presented at a meeting with at least 3 days notice.

